

Hon. Richard A. Jones

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON
AT SEATTLE

WILLIAM F. WINGATE,

Plaintiff(s),

v.

CITY OF SEATTLE, et al.,

Defendant(s).

No. C15-822RAJ

MINUTE ORDER SETTING
TRIAL DATE AND RELATED
DATES

JURY TRIAL DATE

AUGUST 15, 2016

Length of Trial

6 days

Deadline for Joining Additional Parties

July 24, 2015

Deadline to File Amended Pleadings

February 17, 2016

Expert Witness Disclosure/Reports
Under FRCP 26(a)(2) Due

February 17, 2016

All motions related to discovery must be noted on
the motion calendar no later than the Friday
before discovery closes pursuant to
LCR7(d)(3)

Deadline to Complete Discovery

April 18, 2016

All dispositive motions must be filed by
and noted on the motion calendar no later
than the fourth Friday thereafter pursuant to
LCR7(d)(3)

May 17, 2016

1 All motions *in limine* must be filed by
2 and noted on the motion calendar three
3 Fridays thereafter pursuant to LCR7(d)(4)

July 18, 2016

4 Agreed Pretrial Order due

August 1, 2016

5 Pretrial conference

To be set by the Court

6 Trial briefs, proposed jury instructions,
7 proposed voir dire, agreed neutral statement
8 of the case, deposition designations,
and trial exhibits due

August 8, 2016

9
10 **These are firm dates that can be changed only by order of the Court, not**
11 **by agreement of counsel or the parties. The Court will alter these dates only**
12 **upon good cause shown. Failure to complete discovery within the time allowed**
13 **is not recognized as good cause.**

14
15 If the trial date assigned to this matter creates an irreconcilable conflict,
16 counsel must notify Victoria Ericksen, Courtroom Deputy, at (206) 370-8517 within
17 10 days of the date of this Order and must set forth the exact nature of the conflict.
18 A failure to do so will be deemed a waiver. Counsel must be prepared to begin trial
19 on the date scheduled, but it should be understood that the trial may have to await
20 the completion of other cases.
21

22 **ALTERATIONS TO FILING PROCEDURES**

23
24 Counsel are required to electronically file all documents with the Court. Pro se
25 litigants may file either electronically or in paper form. Information and procedures
26

1 for electronic filing can be found on the Western District of Washington's website at
2 <http://www.wawd.uscourts.gov/attorneys/cmecf>.

3 The following alterations to the Filing Procedures apply in all cases pending
4 before Judge Jones:

5 1. Section III, Paragraph F: When the aggregate submittal to the Court (*i.e.*,
6 the motion, any declarations and exhibits, the proposed order, and the certificate of
7 service) exceeds **50 pages** in length, a paper copy of the documents (with tabs or
8 other organizing aids as necessary) shall be delivered to the Clerk's Office no later
9 than 10:30 a.m. the morning after filing. The chambers copy must be clearly marked
10 with the words "Courtesy Copy of Electronic Filing for Chambers." **The parties**
11 **are required to print all courtesy copies from CM/ECF using the "Include**
12 **headers when displaying PDF documents" feature under "Document Options."**

13
14 2. Section III, Paragraph L: The parties need not file or email a copy of the
15 proposed order to the judge's orders email address except when the proposed order
16 is stipulated, agreed, or otherwise uncontested, or on motions for injunctive relief.
17

18 EXHIBITS

19 The original and one copy of any exhibits to be used at trial are to be
20 delivered to chambers no later than 4:00 p.m. on the date set forth above. Each
21 exhibit shall be clearly marked. Exhibit tags are available in the Clerk's Office. The
22 Court hereby sets forth the following procedure for numbering exhibits: Plaintiff's
23 exhibits shall be numbered consecutively beginning with 1. Defendant's exhibits
24 shall be numbered consecutively after Plaintiff's exhibits using the next number
25
26

1 sequence not used by Plaintiff (*e.g.*, if Plaintiff has marked 150 exhibits, Defendant
2 shall mark its exhibits beginning with 200) . Duplicate documents shall not be listed
3 twice. Once a party has identified an exhibit in the pretrial order, any party may use
4 it. Each set of exhibits shall be submitted in a three-ring binder with appropriately
5 numbered tabs.
6

7 **COOPERATION**

8
9 As required by LCR 37(a), all discovery matters are to be resolved by
10 agreement, if possible. Counsel and the parties are further directed to cooperate in
11 preparing the final Pretrial Order in the format required by LCR 16.1, except as it
12 pertains to exhibits, as ordered above.
13

14 **SETTLEMENT**

15 Should this case settle, counsel shall notify Victoria Ericksen as soon as
16 possible at (206) 370-8517. An attorney or party who fails to give the Court prompt
17 notice of settlement may be subject to such discipline as the Court deems
18 appropriate.
19

20 DATED: July 7, 2015.
21

22 */s Richard A. Jones*

23 **RICHARD A. JONES**
24 United States District Judge
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